

From: [Neff, Jennifer](#)
To: [Andrews, Adam](#)
Cc: [Hadad, Christopher](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)
Subject: Biology 1111 & 1112
Date: Monday, December 2, 2024 1:58:00 PM
Attachments: [image001.png](#)

Good afternoon,

On Thursday, November 21st, the Natural and Mathematical Sciences Subcommittee of the ASC Curriculum Committee reviewed new course requests for Biology 1111 & 1112.

The Subcommittee did not vote on the requests at this time as they would like the following points addressed:

- Biology 1111
 - The Subcommittee asks that the absence/make-up work policies be streamlined to avoid overwhelming students with any excessive information, making it more reader friendly. [Syllabus pp. 5-6]
 - The Subcommittee notes that the absence policy states that make-up work must be completed within one week, which could present challenges for students who are working with Student Life Disability Services. The Subcommittee encourages that the Center take this into consideration and allow for flexibility in the deadline, ensuring that students with accommodations have sufficient time to complete make-up work. [Syllabus p. 5]
 - The Subcommittee asks that the Center collaborate with their advisors to ensure that the appropriate math placement level is included in the course prerequisites.
 - The Subcommittee recommends that the Center use the most recent version of the Student Life Disability Services Statement, which was updated in summer of 2024. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus pp. 6-7]
 - The Subcommittee recommends that the Center use the most recent version of the university's diversity statement if they wish to keep it in the syllabus. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 10]
- Biology 1112
 - The Subcommittee wonders if the Center has considered the scenario in which students transfer in with credit for Biology 1111 and are only required to take Biology 1112. They request clarification on whether this situation has been fully accounted for in the course structure to avoid complications for transfer students.
 - The Subcommittee notes a discrepancy in the syllabus: the final grade is stated to be based on a total of 895 points, yet the grade breakdown table lists the course total as 905 points. They ask that the Center ensure the grade breakdown aligns

- with the 895-point total. [Syllabus pp. 4, 6]
- The Subcommittee asks that the absence/make-up work policies be streamlined to avoid overwhelming students with any excessive information, making it more reader friendly. [Syllabus pp. 6-9]
 - The Subcommittee notes that the absence policy states that make-up work must be completed within one week, which could present challenges for students who are working with Student Life Disability Services. The Subcommittee encourages that the Center take this into consideration and allow for flexibility in the deadline, ensuring that students with accommodations have sufficient time to complete make-up work. This is especially important for this course, given the nature of the assignments. [Syllabus p. 7]
 - The Subcommittee notes a typo in the prerequisite section of the syllabus (p. 1) and in curriculum.osu.edu. Instead of Math 1048, the prerequisite should be Math 1148. Additionally, the Subcommittee asks that the Center collaborate with their advisors to ensure that the appropriate math placement level is included in the course prerequisites.
 - The Subcommittee recommends that the Center use the most recent version of the Student Life Disability Services Statement, which was updated in summer of 2024. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus pp. 9-10]
 - The Subcommittee recommends that the Center use the most recent version of the university's diversity statement if they wish to keep it in the syllabus. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 13]

I will return Biology 1111 & 1112 to the unit queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions, please feel free to contact Christopher Hadad (faculty Chair of the NMS Subcommittee, cc'd on this e-mail), or me.

Best,
Jennifer



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Pronouns: she/her/hers